



CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY JOINT MEETING
AGENDA

Tuesday, April 4, 2023, 7:30 p.m.
125 E. College Street, Covina, California
Council Chamber of City Hall

IMPORTANT NOTICE

Members of the public may view the meeting live on the City's website at www.covinaca.gov or on local cable television, Spectrum channel 29 and Frontier Channel 42. To view from the website, hover over the Departments & Services tab until the drop-down menu appears and click on City Council Video Library under the City Council header. A live banner will appear at the start of the meeting.

Public Comments: *During the meeting, there will be an opportunity for the public to speak. Public testimony is limited to five (5) minutes per speaker, unless, for good cause, the Mayor/Chairperson amends the time limit; a speaker's time may not be transferred to another speaker. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed.*

In Person: *To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance of the Council Chamber and give it to the City Clerk. Your name will be called when it is your turn to speak.*

Remotely via Zoom: *Access the meeting remotely via Zoom with one of the following devices: Computer or Smart Device:*

<https://us02web.zoom.us/j/83782531798?pwd=NGphNWlJZ3BGcnB4cU5ENWp2d2U2UT09>

Telephone:

Dial: +1 669 900 6833

Meeting ID: 837 8253 1798

Passcode: 190663

- 1. To request to speak during public comment, please click the "Raise Hand" button on the Zoom toolbar "Reactions" tab.*

Note:

Computer / Smart Device Users: *The "raise hand" feature is in the reactions tab.*

Telephone Users: *Press star-nine (*9) on your phone to raise your hand.*

2. *Staff will announce your name as listed on Zoom or the last four digits of your phone number when it is your turn to speak and unmute the microphone (audio only); speaker must be present when called to speak.*
3. *Please state your first and last name and city of residence at the beginning of your remarks for the record.*
4. *The microphone will be muted by staff when you have completed your comments or five (5) minutes have expired, whichever occurs first.*

Meeting Assistance Information: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@covinaca.gov or 626-384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

1. **CLOSED SESSION - WILL NOT BE HELD**
JOINT MEETING—OPEN SESSION 7:30 PM
2. **CALL TO ORDER**
3. **ROLL/CALL**
4. **PLEDGE OF ALLEGIANCE**
Led by Councilmember Delgado
5. **INVOCATION**
Given by Police Chaplain Chuck Cannizzaro
6. **City Council Reorganization**
 - a. **City Clerk to Conduct Election of Mayor**
 - b. **Incoming Mayor to Conduct Election of Mayor Pro Tempore**
7. **PRESENTATIONS**
 - a. **Recognition of Outgoing Mayor**
8. **PUBLIC COMMENTS**

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9. **COUNCIL/AGENCY/AUTHORITY COMMENTS**

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.
10. **CITY MANAGER COMMENTS**
11. **CONSENT CALENDAR**

All matters listed under consent calendar are considered routine, and will be enacted by one motion.

There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

a. Minutes

Staff Recommendation:

Approve the Minutes of the March 21, 2023, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

b. Payment of Demands

Staff Recommendation:

Approve Payment of Demands in the amount of \$4,160,744.88.

c. City Facility Renovation Project — Award of Contract for Covina Park Walkway and Parking Lot Repaving Project to WS Paving, Inc. for an Amount of \$60,710

Staff Recommendation:

1. Award a contract for the City Facility Renovation Project - Covina Park Walkway and Parking Lot Repaving Project to WS Paving, Inc. as the responsible bidder in the amount of \$60,710 and authorize the City Manager to execute all contract documents; and
2. Establish a contingency amount of \$5,000 for additional services, if needed.

d. City Facility Renovation Project — Award of Contract for City Hall Windows and Doors Painting Project to Painting and Décor, Inc. for an Amount Not-to-Exceed \$29,700

Staff Recommendation:

1. Award a contract for the City Facility Renovation Project – City Hall Windows and Doors Painting Project to Painting and Décor, Inc. as the responsible bidder in the amount of \$29,700.00 and authorize the City Manager to execute all contract documents; and
2. Establish a contingency allowance of \$5,000 for additional services, if needed.

e. Covina Heritage House Repair Project — Award of Contract for Covina Heritage House Repair Project to West Coast Design and Renovations, LLC in the amount of \$75,000

Staff Recommendation:

Award a contract for the Covina Heritage House Repair Project to West Coast Design and Renovations, LLC as the responsible bidder in an amount of \$75,000 and authorize the City Manager to execute all contract documents.

f. First Amendment to the Professional Services Agreement between the City of Covina and Eagle Signs for Interior Signage for 100-104 N. Citrus

Staff Recommendation:

Approve the first amendment to the Professional Services Agreement between the City of Covina and Eagle Signs and authorize the City Manager or his designee to execute the amendment on behalf of the City of Covina.

g. Amend Finance Advisory Commission Regular / Special Meeting Bylaws Calendar & Procedures

Staff Recommendation:

Adopt Resolution CC 2023-21 amending the Bylaws of the FAC to reflect a new fixed Regular Meeting Schedule and to allow more flexibility for City Staff to request Special Meetings.

h. Restaurant Lease Agreement – 114 E. Italia Street

Staff Recommendation:

That the City Council approve a lease agreement with The Mena Company for the operation of a restaurant at 114 E. Italia Street and authorize the City Manager to execute the agreement.

12. ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for April 18, 2023, at 6:30 p.m. for closed session and at 7:30 p.m. for open session inside the Council Chamber at City Hall, located at 125 East College Street, Covina, California, 91723.

The Covina City Clerk's Office does hereby declare that the agenda for the April 4, 2023, meeting was posted on the City's website and near the front entrance of Covina City Hall, 125 East College Street, Covina, in accordance with California Government Code Section 54954.2(a).

If you challenge in court any action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

Materials related to an item on this agenda, and submitted to the City Council after publication of the agenda, are available to the public in the City Clerk's Office at 125 E. College St., Covina.